

EMAIL: kenyajudicialstaff@gmail.com

Telephone No: 0722898827

0734995639

0721615536

When replying please quote:



KENYA JUDICIAL STAFF ASSOCIATION

MILIMANI LAW COURTS BUILDING

P.O. BOX 30420-00100

NAIROBI-KENYA

23<sup>RD</sup> NOVEMBER, 2023

**NOTICE FOR THE 10<sup>TH</sup> KJSA ANNUAL GENERAL MEETING.**

**TAKE NOTICE** that the Kenya Judicial Staff Association Hybrid Annual General Meeting will be held on 16<sup>th</sup> December, 2023 at the Milimani Ceremonial Hall – Nairobi starting at 8.30am.

**TAKE FURTHER NOTICE** that the link to attend the meeting will be sent to all members in due course via Judiciary email, but prior to the Annual General Meeting date.

The agenda of the meeting is proposed as hereunder:-

1. Prayers & Preliminaries,
2. Reading of proclamation notice for the 16<sup>th</sup> December, 2023 AGM,
3. Reading and confirmation of minutes of 25<sup>th</sup> February, 2023 Annual General Meeting,
4. Matters arising,
5. Annual Reports,
  - i. *Treasurer's report,*
    - a) *Approval of budget(s),*
    - b) *Appointment of Auditors.*
  - ii. *Secretary General's report,*
  - iii. *Organizing Secretary's report,*
  - iv. *President's report.*
6. Resolutions - *Adoption of Election rules.*
7. AOB.

Yours sincerely,

**MILLICENT OWINO – SECRETARY GENERAL**

**President – Boru Wako Secretary General – Millicent Owino Treasurer – Linet Murugi**

Deputy President – Emily Kimani Deputy Secretary General – Gideon Mulwa Deputy Treasurer – Micah Miruka

Organizing Secretary – Andrew Omwenga Deputy Organizing Secretary – Edwin Chemjor

Trustees: Victor Mjomba, Sammy Wanyoike, Mickey Mugunda